

Jefferson County
Finance Committee Minutes
January 15, 2009

Committee members: Kuhlman, Rick
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)
Schmeling, Sharon L.

John Molinaro called the meeting to order at 8:30 a.m. All committee members except Pam Rogers were present. Also present were Dave Ehlinger, Gary Petre, and Phil Ristow.

Gary Petre certified that the meeting complied with the open meeting law.

Sue Marx (N4642 S. Helenville Rd, Helenville, WI 53137) spoke under public comment regarding the property on Bakertown Rd/Highway D and requested that a conservation easement be placed on the property as a whole.

A motion was made by Mode/Schmeling to approve the minutes of December 11, 2008. The motion passed 4-0.

Dave Ehlinger explained that the difference in accounting methodologies for the Parks Department (modified accrual) and Highway Department (full accrual) necessitated a transfer from the contingency fund for any absentee wages paid to Steve Hoeft as a result of his resignation. A motion was made by Schmeling/Kuhlman to approve the transfer of an amount to be determined from the contingency fund to the Highway Department for Steve Hoeft absentee wages payment. The motion passed 4-0. [The amount was determined on February 11, 2009 at \$5,218.52 and is detailed out on the following spreadsheet: H:\DAVEE\Office\Excel\2009\Hoeft payout January 2009.xls]

Phil Ristow explained that need to approve a resolution every three years at the County Board forwarded to the State of Wisconsin Department of Workforce Development (DWD) for the intent to self insure workers' compensation for the next three year. A motion was made by Kuhlman/Mode to forward the resolution as drafted to the County Board to notify the DWD of the intent to self-insure workers' compensation for the next three years. The motion passed 4-0.

Phil updated the committee regarding the history and status of the County owned property at Bakertown Rd/Highway D that was obtained through a tax foreclosure. A motion was made by Kuhlman/Schmeling to have Phil Ristow obtain a professional appraisal of the property. The motion passed 4-0. A motion was made by Molinaro/Mode to forward a resolution to the County Board recommending the sale of the property as agricultural land with one development right on the pre-existing homestead parcel. The motion passed 4-0.

Terri Palm requested via a written request for overnight lodging in Middleton, WI at the Wisconsin Association of County Personnel Directors annual conference on January 29 to January 30, 2009. A motion was made by Kuhlman/Mode to allow the overnight lodging. The motion passed 4-0.

Barb Frank and Phil Ristow requested a clarification regarding Resolution 99-02 for county credit cards in regards to whether the cards are to be issued to a specific person or the position held. A motion was made by Mode/Schmeling that credit cards shall be issued to the position. The motion passed 4-0.

A motion was made by Molinaro/Kuhlman to approve new credit cards for the MIS Information Technology Manager, Highway Operations Manager, and Highway Fleet Manager. The motion passed 4-0.

Gary Petre recapped the methodology for the preparation of the departmental list of infrastructure projects for the federal stimulus package.

A motion was made by Schmeling/Mode to pay bills in the amount of \$700,851.40. The motion passed 4-0.

The next meeting by consensus will be held on Monday, January 19th in regards to a possible referendum for exceeding the levy limits.

A motion was made by Schmeling/Mode to adjourn at 10:26 a.m. The motion passed 4-0.

Respectfully submitted,

Rick Kuhlman
Finance Committee Secretary
Jefferson County

/dpe